Step-by-Step Guide to Printing Photos from Microsoft Photos:

To print photos from the Microsoft Photos app on Windows 10 or Windows 11, follow these simple steps:

1. Open Microsoft Photos

- Press the **Windows key** on your keyboard, type **Photos**, and select the **Photos** app from the search results.

- Alternatively, if you already have your photo saved on your computer, just open the photo using **Microsoft Photos** by double-clicking on it.

2. Select the Photo to Print

- Once the Photos app is open, find and select the photo you want to print from your library.

- Double-click on the image to open it.

3. Access the Print Option

- With the image open, click on the **three dots (ellipsis)** in the upper-right corner of the window (next to the heart and trash icons).

- From the dropdown menu, select **Print**.

Alternatively, you can press **Ctrl + P** on your keyboard as a shortcut to open the print options.

4. Choose Your Printer

- The **Print Pictures** window will open. At the top, you'll see a drop-down menu where you can select the printer you want to use (e.g., your connected printer or a virtual printer for PDF).

5. Select Print Settings

- **Paper Size**: Choose the paper size you want to print on (e.g., **4x6**, **5x7**, **A4**, etc.). The default is usually set to your printer's default paper size, but you can adjust this.

- **Layout**: Choose how you want the image to be printed (e.g., **Full Page Photo** or **Wallet Size**). You can select the number of copies and whether you want borders or not.

- **Margins**: Adjust margins if necessary. For full-page printing, set margins to zero or the smallest option.

- **Orientation**: Select **Portrait** or **Landscape** depending on the orientation of your photo.

These settings may vary based on your printer and photo size.

6. Preview the Print

- After adjusting the settings, you can see a preview of how the photo will look when printed. Ensure everything looks good before proceeding.

7. Print the Photo

- Once you're satisfied with the settings, click the **Print** button to begin printing your photo.

8. Troubleshooting (if necessary)

- If you have issues with the printout, check:

    - **Printer connectivity**: Ensure your printer is connected and turned on.

    - **Paper Size Settings**: Make sure the paper size matches the printer settings and the paper in the printer tray.

    - **Ink Levels**: Check your printer's ink levels to ensure they are sufficient for printing.

Additional Tips:

- **Multiple Photos**: If you want to print multiple photos at once, you can select more than one photo in the Photos app, right-click, and choose **Print**. This will allow you to print multiple images on a single page.

- **Printing Borders**: If you want to print your photo with borders, make sure to select the **Borders** option in the print settings.

- **Photo Paper**: For the best print quality, use photo paper instead of regular printer paper.